

ENGLISH *for* MODERN POLICING

*A practical English language
for students and professionals*



**INDONESIAN POLICE LANGUAGE SCHOOL
SEKOLAH BAHASA POLRI
2007**

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**For Limited use under coordination of
Police Language School of Indonesian National Police**

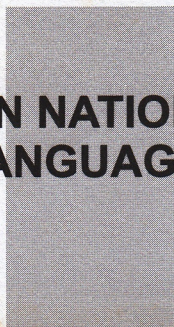
STUDENT'S BOOK



ENGLISH **for** **MODERN POLICING**

**A practical English language
for students and professionals**

**INDONESIAN NATIONAL POLICE
POLICE LANGUAGE SCHOOL**





KEPALA KEPOLISIAN NEGARA REPUBLIK INDONESIA

SAMBUTAN



**Assalamu' alaikum Wr. Wb.
Salam sejahtera bagi kita sekalian**

Pertama-tama marilah kita panjatkan puji syukur kehadiran Tuhan Yang Maha Esa, karena atas limpahan rahmat dan karunia-Nya, buku dengan judul **"English for Modern Policing"** ini dapat hadir di tengah-tengah kita sebagai tambahan referensi dalam keputakaan dunia pendidikan Polri, khususnya terkait pembelajaran bahasa Inggris.

Sebagai bahasa resmi dalam pergaulan internasional, bahasa Inggris memegang peran penting dalam berkomunikasi dan berinteraksi dengan seluruh komponen masyarakat internasional. Dengan menggunakan bahasa yang dipahami bersama, hubungan yang baik dapat dijalin dengan cepat dan lancar, baik antara *person to person* maupun lebih luas lagi antara *government to government*, sehingga Polri dapat mengembangkan jaringan dan membangun serta mempererat kerjasama yang diperlukan dengan berbagai badan internasional, khususnya unsur kepolisian dari berbagai negara, untuk mengkomunikasikan hal - hal yang penting dan mendukung pelaksanaan tugas - tugas kepolisian.

Perlu saya sampaikan bahwa memperluas jaringan dan membangun kerjasama tersebut merupakan bagian dari strategi Polri dalam menghadapi tantangan tugas yang semakin canggih, berat dan kompleks yang lahir dari pesatnya perkembangan ilmu pengetahuan

dan teknologi, dimana telah menciptakan "dunia seakan-akan tanpa batas" atau lazim dikenal dengan istilah "borderless world". Tantangan tugas tersebut dapat berupa, antara lain kejahatan transnasional seperti terorisme, peredaran narkotika, perdagangan manusia, kejahatan dunia maya, dan lain sebagainya.

Kita berharap melalui kerjasama dan komunikasi yang telah dibangun dan dikembangkan Polri dengan berbagai badan internasional, kejahatan-kejahatan tersebut dapat diatasi semaksimal mungkin dan pelaksanaan tugas Polri lainnya dapat dilaksanakan sesuai dengan yang diinginkan. Hal ini dapat diwujudkan salah satunya perlu didukung dengan keberadaan personel Polri yang mampu berkomunikasi dengan bahasa Inggris yang memadai, baik secara lisan maupun tulisan.

Oleh karena itu, saya menyambut baik dan mengucapkan selamat atas diterbitkannya buku "**English For Modern Policing**" ini. Buku yang disusun berdasarkan khasanah lingkup pekerjaan kepolisian serta disampaikan dengan metode dan teknik yang kreatif ini, diharapkan akan dapat lebih mempermudah anggota Polri dalam mempelajari bahasa Inggris.

Demikian sambutan saya. Semoga Tuhan Yang Maha Kuasa senantiasa melindungi kita semua dalam melaksanakan tugas dan pengabdian untuk kepentingan masyarakat, bangsa, dan negara.

Sekian dan terima kasih.

Wassalamu'alaikum Wr. Wb.

Jakarta, Desember 2007

KEPALA KEPOLISIAN NEGARA REPUBLIK INDONESIA



Drs. SUTANTO
GENERAL POLISI

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Unit 1

DESCRIPTIONS



SPEAKING

* Activity 1

Think about any person in your class. Try to describe him/her accurately to make all other students able to identify that person from your description. The following checklist may be of help to you, but obviously you do not mention his/her name yet!

1. **Full name**, including any alias/ nickname (This might be neglected)
2. **Age**, including age group and age range.

Examples :

He/she is 20 years old; he is 20 years of age; he is aged 20;

He is in his twenties; he is early 20's or late 20's; he is approximately 20.

She is in a school age; he is young; he is middle aged; he is old.

He/she is under twenty; he is over 30

3. **Appearance**

Height: tall/ short/ medium height/ average height

Build: fat/ heavy/ medium/ slim/ thin/ slightly built/ well built

Colour (ethnic origin): Caucasian or white European/ dark European/ Asian/ Afro-Caribbean/ Latin-American

4. **Complexion:** fresh/ ruddy/ pale/ pimply/ uses cosmetics

5. **Hair especially length/ type and color**

Examples :

He/she has got short/ long/ curly/ wavy/ bald/ hair.

He/she has got dark/brown/blond/grey/dyed hair.

6. **Face**

Examples :

He has got beard / moustache.

He/she has got dark chin.

7. **Eyes and nose**

Examples :

He has got blue eyes. He/she has got slanted/squinted/big eyes.

He/she has got a pointed / flat nose.

8. **Distinctive marks**

Examples :

He/she has got a birth mark/mole under his/her mouth. He/she has got a wart / scar on the face. He has got tattoos on his hand.

9. **Dress (clothing)**

Examples :

He/she wears smart/casual/sporting shirt/T-shirt/trousers/shorts

* **Activity 2**

Now build up a complete description of yourself. Use the expression above.

Start like this,

My name is

I'm years old. (Use your own ideas to continue your description).

GRAMMAR

1. Order of adjectives

* Activity 1

Revise the order of adjectives below where necessary.

1. She has got curly blond long hair.
2. He is wearing a long black leather jacket.
3. He is a middle aged short man.
4. He is driving a black small car.
5. She wears a new checked red shirt.

This is generally the correct order of adjectives.

Size	Style/pattern	Colour/material	(Noun)
big	square	black	box

* Activity 2

Put the adjectives below in the correct order based on the pattern above.

- | | | | |
|-----------|---------|-----------|---------------|
| a) grey | short | straight | hair |
| b) brown | large | round | eyes |
| c) grey | woolen | long | sweater |
| d) short | silk | floral | dress |
| e) cotton | striped | blouse | short-sleeved |
| f) blue | dark | four-door | saloon |

2. Measurement of Height and Weight

* Activity 1

Look at the table of measurement below.

Applicable in the United States and some European countries

* Activity 2

MEN		WOMEN
6'4"	Very tall	5'11"
5'11"	Tall	5'7"
5'8"	Medium height	5'4"
5'6"	Short	5'0"

Covert your height from centimeters to feet and inches and your weight from kilograms to pounds. Decide if you are tall or short. Use the formula below.

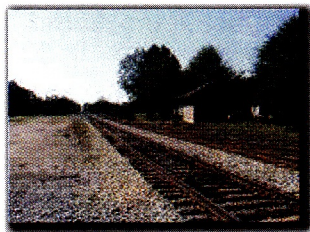
Example:

- a. 1 centimeter = 0,3937 inches
- b. 12 inches = 1 foot
- c. 1 kilo gram = 2.2 pound.

1. Ana Maria is 170 cm tall.
(In inches) She is 66.929 inches or equals to 67 inches tall
(In feet) She is 5 feet and 7 inches.
She is tall
2. Tony weighs 56 kilograms.
In pounds you say; Tony weighs 123.2 pounds or equals to 123 pounds.

READING

OPERATION GRANGER



Detectives are now investigating a series of serious *indecent assaults* in Surabaya. **They** know that at least two were carried out by the same man. The methods used in the other incidents- between December 1999 and July 2000- suggest that **he** could also have been responsible for at least three others.

A major inquiry team has been set up to investigate the assaults, and DNA evidence has shown there is a positive link between two of the attacks on a 51-year- old woman and on a 13- year- old girl in a newly-opened supermarket in Surabaya.

Detectives are especially keen to find the *perpetrator* before he strikes again because his attacks are becoming progressively more violent and showing signs of more planning.

In the most recent attack on Friday, July 7, 2000, at 7.50pm a 15- year- old girl was cycling home north along the disused railway line, now a public footpath. As she reached the other side of the line she heard someone on the path behind her. Thinking it was a jogger or walker she made way for **them** to pass, but instead she was grabbed from behind by a man. The attacker threatened to kill her if she struggled and he tried to drag her into the bushes at the side of the footpath. To his surprise, the girl managed to fight her way free and screamed for help, frightening the man off.

The terrified girl was then able to cycle to a petrol station and phoned the police. She has been able to describe the man who attacked her as follows:

- * White
- * Clean shaven
- * 5ft 7ins tall
- * Short grey to fair hair
- * Physically weak
- * Wearing a black woolen hat
- * Long sleeved dark colored top and jogging bottoms
- * Gloves

She has also helped detectives piece together a computer description (CD)-fit image of the attacker.

This attack bears all the hallmarks of at least four other incidents since December 1999 and another reported prowler incident could also have been the work of this man. Based on the victims' statements, the composite description of the man responsible for their ordeals is that he is:

- * Aged 35 to 55 years
- * 5ft 5 in to 5ft 8in tall
- * Slim to slight build
- * Described by all the victims as physically weak
- * Reasonably deep voice
- * Smelled very strongly of cigarettes
- * In four out of the five attacks he wore gloves.

In the May attack, -the only one in daylight he wore a dark blue sweatshirt or, possibly a blue jacket with side pockets, and pale blue or possibly white trousers or jeans. Police officers want to hear from anyone who recognizes the description.

List of new Vocabularies

<i>indecent</i> (adj)	=	rude, impolite
<i>assault</i> (n)	=	(physical) attack
<i>perpetrator</i> (n)	=	doer, executor
<i>violent</i> (adj)	=	brutal, cruel, sadistic
<i>drag</i> (v)	=	pull
<i>hallmark</i> (n)	=	sign, feature
<i>prowler</i>	=	stalker, intruder

*** Activity 1**

Decide which statements are true and which are false. Write T if you think the statement is true and F if you think it is false.

1. Detectives are investigating a series of indecent exposure cases. ()
2. DNA evidence has shown there is no positive link between two of the attacks. ()
3. A 15-year-old girl was cycling home. ()
4. She was grabbed by the hand. ()
5. The attacker dragged her into the bushes at the side of the footpath. ()
6. The victim drove off to a petrol station and phoned the medical services. ()
7. The girl described the man as being black, short but strong, wearing light coloured clothes. ()
8. The suspect is known as a heavy cigar smoker. ()
9. The same attacker may also be responsible for at least three other attacks. ()
10. Police launched a nationwide hunt for the man who carried out the assaults. ()

* Activity 2

Answer the questions below based on the text above.

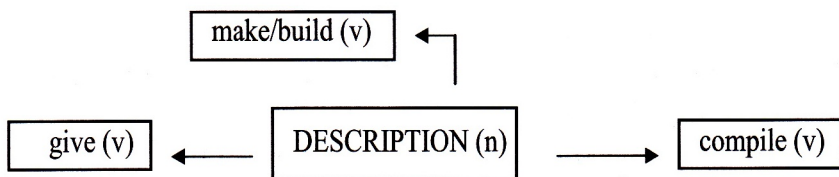
1. How many criminals are suspected to do the crime?
2. Do detectives think that the preparator of such crimes is the same man?
3. How do they know?
4. What does the word "they" (typed bold) refer to?
5. What does the word "he" (typed bold) refer to?
6. What does the word "them" (typed bold) refer to?
7. What happened at 7.50pm on Friday, July 7, 2000?
8. How could the victim manage to report to the police?

VOCABULARY

* Activity 1

Think of any logical relatedness of the given word with other words of different class/es so that sentences could be easily made. Look at the example below.

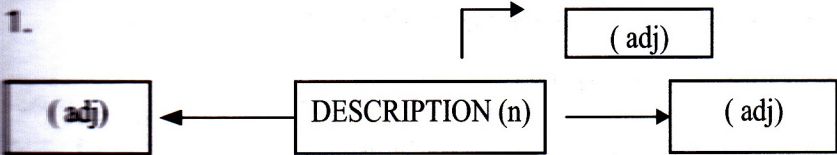
Example



Possible sentences from such word relatedness:

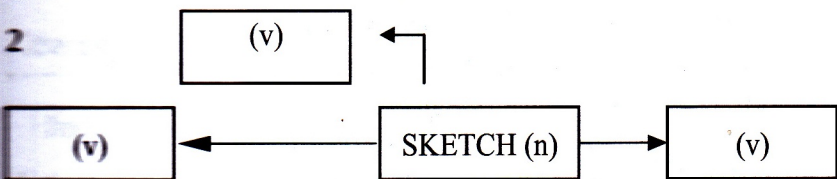
- a. Police officers are trying to **compile description** of the suspected criminal.
- b. She could not **give** any **description** of the criminal.
- c. Although she was shocked, she could **make** a clear **description**.

Now do like the above example



Possible sentences:

- a.
- b.
- c.



Possible sentences:

- a.
- b.
- c.

* Activity 2

Find the right equivalent expression of the phrases below in Indonesian.

1. CD-fit image
2. Sketch potrait
3. Face image
4. Computer generated image (E-Fit)
5. Suspects considered to be armed and dangerous
6. Suspect described as follows

*** Activity 3**

The words in the box below are related to body injuries and fatalities. Use them to complete the sentences.

serious injuries	died	dead	bruising	shotgun
severely injured	death	bruise	killed	wound

1. Two police officers received while attempting to quell a disturbance at the center of town yesterday.
2. The worst is that the gunman shot the victim
3. The victim of the assault complained that he was and had to his head and back.
4. The post mortem examination concluded that the had been caused by a single to the head.
5. Two civillian were in the incident.
6. The man finally on the way to the nearest hospital.
7. She fell of from her bike and got a minor on her knee.

LISTENING

You are going to hear a conversation between a man describing a thief to a Police Officer. Use the table of Police Report below to help you identify the thief. Circle the words that fit to the description.

POLICE REPORT

Description of Suspect/Offender							
Dress	Smart	Casual	Sporting	Others:			
Shirt	checked	lined	dots	others:			
Pants	dark	dark blue	brown	dark brown			
Marks	Tattoos	Scar	Deformity	Others:			
Foot wear	Shoes	Slippers	Boots	Bare footed			
Other descriptions:							
	Height	Build	Ethnic origin	Hair colour	Accent	Age group	Age Range
1	5'6" - 5'8"	1 fat	1 White European	1 black	1 local	1 school age	1 under 12yrs
2	5'9" - 5'10"	2 heavy	2 Dark European	2 brown	2 north	2 young	2 12-13yrs
3	over 5'11"	3 medium	3 Asian	3 ginger	3 south	3 middle age	3 14-16yrs
4		4 slim	4 Oriental	4 blonde	4 Scots	4 old	4 17-20yrs
5		5 thin	5 Arabian	5 white	5 Welsh	5	5 21-29yrs
6		6	6	6 grey	6 Irish	6	6 30-39yrs
7		7	7	7 bald	7 foreign	7	7 40-49yrs
8		8	8	8 straight	8	8	8 50-59yrs
9	un-known	9 un-known	9 unknown	9 un-known	9 unknown	9	9 60yrs& over

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Drs. Muchlas Suseno, M.Pd adalah dosen Bahasa Inggris di Universitas Negeri Jakarta sejak tahun 1984 sampai sekarang. Setelah tamat dari SMEA di kabupaten Temanggung Jawa Tengah, dia melanjutkan pendidikannya di Jurusan Bahasa Inggris IKIP Negeri Jakarta (S1 dan S2), sekarang sedang menyelesaikan disertasinya (S3) di Universitas Negeri Jakarta. Dia adalah juga anggota tim penulis Bujuk Asuh Diktukba Polri serta aktif memberikan berbagai pelatihan yang diselenggarakan oleh Lemdiklat Polri, khususnya tentang Bimbingan Konseling dan Smart Emotional Management serta metode mengajar yang kreatif dan interaktif. Buku hasil tulisannya, antara lain Kancil and Cucumber (Gramedia, 1994), Communicative English for SMP Students (PT Rakaditu, Jakarta 1990), English for SMP Students (CV Lubuk Agung, Bandung 2000).

Drs. M. Safei, SH, saat ini menjabat sebagai Kepala Sekolah Bahasa (SEBASA) POLRI sejak tahun 2006 sampai dengan sekarang. Penerima Satya Lencana Dwidya Sista dan Bintang Bhayangkara Nararya ini, telah memperoleh dua gelar sarjana pada Pendidikan Bahasa Inggris tahun 1982 dan Hukum tahun 2004. Sebagai Insan Bhayangkara yang telah mengabdikan separuh usianya, ia telah ditugaskan di berbagai daerah dan luar negeri. Buku yang pernah ditulis berjudul Dilema Polisi: Deskripsi tentang judi, Community policing dan Pilkada (Yayasan Ilmu Indonesia, 2006)



Drs. Alamsyah Harahap, M.Lib telah mengajar di Universitas Bengkulu sejak tahun 1984. Pria kelahiran Pematang Siantar ini menyelesaikan pendidikan S1 Jurusan Bahasa Inggris di IKIP Jakarta pada tahun 1982. Ia kemudian melanjutkan S2 Jurusan Information and Library Studies di University Of Wales-UK. Peraih penghargaan Dosen Teladan ini telah banyak mengikuti berbagai seminar dan penelitian yang berkaitan dengan profesinya, baik dalam maupun luar negeri.

Dr. Agus Trianto, M.Pd. Dosen tetap Jurusan Bahasa dan Seni FKIP Universitas Bengkulu ini, meraih gelar Doktor (S3) bidang Pendidikan Bahasa di Universitas Negeri Jakarta tahun 2006. Redaktur dan wartawan pada beberapa majalah ini sangat produktif dalam menulis. Banyak karya-karyanya telah dipublikasikan di berbagai media.

